

CONSULTANCY DEVELOPMENT CENTRE

INVITATION FOR PROPOSALS FOR STUDY ON IMPACT ASSESSMENT OF MS PROGRAMME AND STRATEGY FOR STRENGTHENING CONTENT AND DELIVERY OF EDUCATIONAL AND CAPACITY BUILDING PROGRAMMES IN CONSULTANCY

Consultancy Development Centre (CDC) invites proposals from consultants/institutions having experience in consulting profession and in academia for undertaking Study on Impact Assessment of MS Programme and Strategy for Strengthening content and delivery of educational and capacity building Programmes in consultancy

Scope of Work

- Impact of the CDC-BITS MS Degree Programme in Consultancy Management, Certificate courses on Technical Consulting and Consulting Skills on various stakeholders (industry, students, BITS, faculty, alumni, etc) covering
 - Benefits accrued to various stakeholders
 - Gaps/shortcomings in the Programme
 - Areas for improvement along with strategy (parameters covering Programme design, course structure and content, delivery model, evaluation procedure, faculty, etc)
- Considering the market demand propose nature and types of courses to be designed and offered along with, course content, duration, evaluation models, learning tools, material, etc.
- Extent of practical orientation (Hands on experience) for each course
- Delivery Models including tools required
- Research areas on educational and pedagogical issues which serves directly the requirements for teaching and learning
- Governance and Management Structure for effective management of the proposed courses
- Statutory requirements (AICTE, UGC, etc)
- Collaborative venture models along with roles and responsibilities of CDC and collaborating agency/institution
- Costing pattern taking into account the various delivery models
- Marketing strategy

Towards the above, the consultant/institution is expected to carry out the following activities

- Prepare an inception report outlining the plan for execution based on the approach and methodology proposed in the proposal along with questionnaire and parameters to be covered in the survey
- Submit Progress/interim reports in accordance with the agreed schedule indicated in the work order
- Submit draft report containing parameters indicated the scope and agreed mutually and presentation of the same to the Project Review Committee
- Submit of final report incorporating modifications proposed during the presentation of the draft report (in hard and soft form)

Format for submission of proposal

Proposals shall be submitted in two parts - Technical proposal and price proposal in separate sealed covers, super-scribing on the cover as Technical Proposal, Price Proposal respectively. The outer cover should bear the address of the consultant/institution.

The Technical proposal shall contain the following:

- a) Name of the consultant/institution
- b) Area of specialisation and work experience
- c) Experience in similar assignments
- d) Approach and methodology proposed for the project (should be detailed including the tools/processes to be used for the project)
- e) Details of Personnel to be associated with the project (including details of qualifications, skills and competencies, experience in projects/studies)
- f) Time frame along with PERT chart

The Price Proposal shall contain Lumpsum cost inclusive of professional fee, travel, boarding & lodging, documentation, contingencies and applicable taxes

Proposals may be addressed to:

Head (Systems)
Consultancy Development Centre
Core 4B 2nd Floor, India Habitat Centre
Lodhi Road
New Delhi – 110 003
Tel # 91 11 24682055, 24602601
Email: sureshk@cdc.org.in

Last date for receipt of the proposals is Monday, 27 July 2009 by 1600 hrs.