

## **Consultancy Development Centre**

### **Introduction**

Consultancy Development Centre (CDC) was formed with a visionary belief that India's economy is poised to grow at an enormous pace and the opportunities are innumerable & therefore what is required, is precise direction and knowledge to en-cash these opportunities, where consultancy plays a pivotal role.

CDC set up as an Autonomous Institution of Department of Scientific & Industrial Research (DSIR), Ministry of Science and Technology, Government of India for promotion, development and strengthening of consultancy skills and capabilities in the country including enhancement of export of consultancy and professional services.

The journey of CDC started way back in 1986 for promotion, development and strengthening of consultancy skills and capabilities in the country and abroad, CDC has made significant progress in emphasizing the need for effective use of consultancy in various sectors of our society and economy.

CDC has played a pivotal role in sensitizing clients and users of consultancy services on various aspects including quality based selection, consultancy project management, negotiating and drafting a consultancy contract, how to get best out of a consultant.

In the changed policy and economic environment at national and international levels, “Knowledge” is being considered as “Power”, and consultancy is a knowledge based profession. CDC aims at fostering and promoting intellectual cross – fertilization of knowledge and ideas at regional and sub- regional levels within the country and interaction at the international level as well.

Since its inception, CDC has been in constant pursuit of its mission to attain excellence in activating, catalyzing, and invigorating the growth of consultancy profession. The Centre has emerged as a nodal agency for the development and promotion of consultancy capabilities in the country and endeavored to contribute towards the growth of consultancy services in the country, through its various programmes and activities.

### **Vision**

To be a National Consulting arm of Govt. of India and Knowledge Centre for Consulting Service

## **Mission**

- To improve business climate and promote Consulting profession through Capacity Building, sharing best practices and incorporating quality, integrity and sustainability in Consulting services
- To become National think tank on Consulting through Network of Experts, Industry Associations, Professional Bodies, Research and Academic Institutions
- To become a Knowledge Partner for DSIR/CSIR, other R & D Organizations/Agencies and Government Ministries/Departments
- To position Indian Consultancy across the globe through Accreditation/Registration, development and implementation of Standards in Consulting and fostering International Collaborations and National programme on Competency Development

## **Aims and Objectives**

- To Promote growth of Consultancy Profession in the country
- To create an awareness amongst the government agencies with development work to use consultancy services on a regular basis
- To create a data base of existing Consultancy Organizations and individual experts in different disciplines and to update it regularly
- To act as a clearing house and information Centre on market intelligence and such other information that the consultants generally require
- To obtain and store information on countries of interest and to prepare profiles of select countries and potential clients
- To maintain data and information on various international financial institutions
- To identify new disciplines and areas of consultancy which would meet the future needs of the country and facilitate their development
- To provide facilities essential for operation of consultancy organisation ,which are beyond the reach of smaller units
- To promote the utilization and application of R&D efforts
- To focus attention on problems of consultancy development at national, sub –regional and Reginal levels
- To facilitate intellectual interchange and interaction at national and regional levels on policy options in the areas of promoting growth of consultancy profession
- To encourage joint studies with international institutions in developing countries or where to improve the quality and quantity of intellectual interchange
- To frame and implement a programme of training for Indian consultants in identified areas
- To undertake scientific research in different disciplines covering social and applied sciences in the context of above objectives

CDC would work to:

- Co-operate with, encourage and support the relevant activities of the existing organisations like FIEO and CEAI and IMCI
- Spear-head a move for introduction of pertinent bills in the parliament for consultancy services;
- Act as a liaison agency between Consultants and the government;
- Set up a system and procure advance information of potential jobs within and outside the country for suitably disseminating the information expeditiously;
- Organize a data bank to collect, store and disseminate information on national and international issues of relevance to consultancy profession or the consultants themselves;
- Store and maintain details of various consultancy organisations and also those of individual experts in their respective disciplines;
- Maintain details of indigenous technology available including their level of development and possible commercialization.
- Identify and facilitate research in new disciplines and areas of Consultancy to meet future requirements of country, assign such tasks to the most appropriate organisations and disseminate the results of such works to members;
- Identify and facilitate research in areas where need for R&D exists, assign these projects to the most appropriate organizations and disseminate results of such works to members;
- Foster contacts and consultation through commissioned research, workshops, seminars and conferences among academia, policy framers, managers, entrepreneurs and other interested in furthering socio-economic progress regionally nationally or internationally;
- Stimulate interest at both national and international levels about Indian Consultancy and encourage the development of skills both at individual and institutional levels
- Project through various media –particularly through technical journals, mobile display, technical seminars etc., the growth achievements and potentials of Indian Consultancy not only at the national level, but also internationally
- Urge upon the Government to utilize public and private sector consultancy in bilateral aided project
- Strive for engagement of Indian consultants, both in public and private sector by the Governments as well as private and public sector undertakings for all projects and their due recognition at various levels

**Head of the Organization:** Sh. S.K. Lalwani, Head of Office, CDC

## **FOUNDER MEMBERS**

- Shri V.K. Chopra
- Prof. S.S. Chakraborty
- Shri P.P. Dharwadkar
- Shri Inamul Haq
- Dr. S. Varadarajan
- Shri Chandrakant G. Rao
- Shri S.P. Agarwal
- Shri Umesh Shrivastava
- Shri Mahendra Raj
- Dr. R.A. Rao
- Shri D.R. Kalra

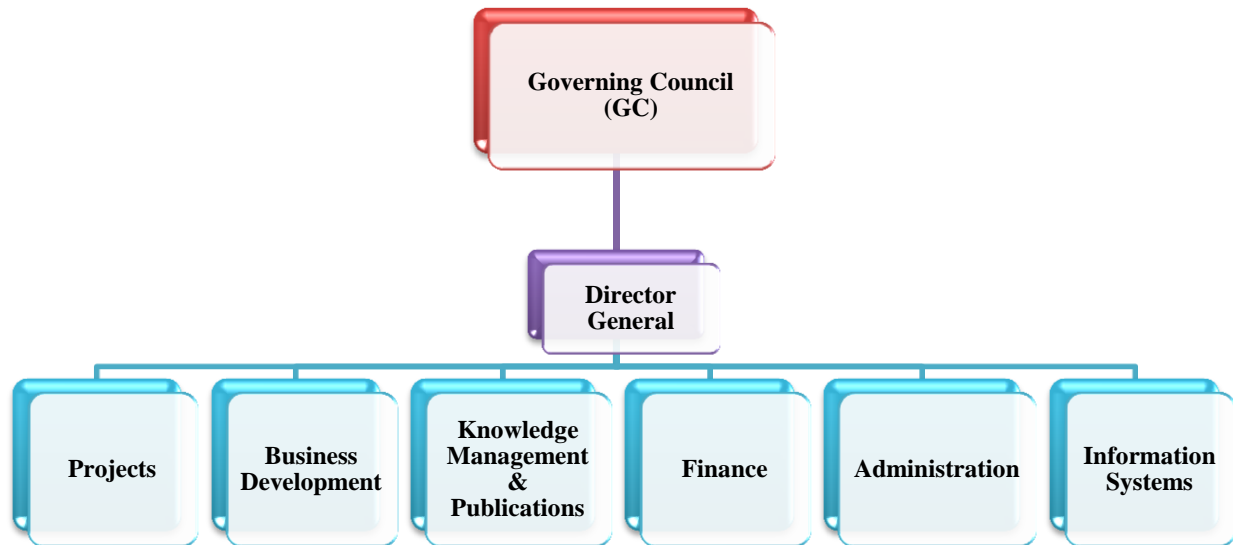
## **FORMER CHAIRMEN**

- Dr. K.V. Swaminathan
- Shri P.K. Rudra
- Prof. Ashok Parthasarathi
- Dr. UddeshKohli
- Prof. Samir K. Brahmachari
- Dr. Girish Sahni

## **FORMER DG'S**

- Shri Chandrakant G. Rao
- Shri R.C. Bajpai
- Shri R.C. Kehar
- Dr. Vijay Aggarwal
- Shri Somenath Ghosh
- Shri Deepak Agarwal
- Dr. Sunil Abrol
- Dr. K. Jayakumar
- Shri Deepak Agarwal
- Dr. H. Purushotham

## Organogram



## FUNCTIONS AND POWERS OF THE GOVERNING COUNCIL

- a) It shall be the function of the Council to decide upon policy matters and management issues. It shall direct, supervise and control the affairs and funds of the CDC and carry out the objectives of the CDC as set forth in the Memorandum of Association
- b) In particular and without prejudice to the generality of the provisions of the Memorandum of Association, the Council shall have the powers to:
- c) Conduct periodic reviews, monitoring the activities of CDC and to take appropriate measures to meet the aims and objectives of CDC;
- d) Appoint Committees and sub-Committees for such purposes and for such periods and on such terms as it may deem fit;
- e) Take decisions with respect to collaborations, business investments and joint ventures;
- f) Consider and approve the annual and supplementary budgets placed before it from time to time;
- g) Approve the Annual Report and Audited Annual Accounts of CDC
- h) Enter into arrangements with the Government of India, State Government and other public or private organizations or individuals for securing and accepting endowments, grants-in-aid, donations or gifts to the CDC on mutually agreed terms and conditions provided that the conditions of such grant-in-aid, donations or gifts, if any, shall not be inconsistent or in conflict with the nature or objectives of the CDC and within the provisions of these Rules;

- i) Prescribe the terms and conditions for grant of fellowship, scholarship, awards or any other monetary assistance;
- j) Delegate powers to the Director General or to any employee of CDC as may be necessary for efficient functioning of CDC;
- k) Take over and acquire by purchase, gift or otherwise, from Government and other public bodies or private individuals willing to transfer the same, libraries, collections, immovable properties endowments or other funds together with any attendant obligations and engagements not inconsistent with the objectives stated in the Memorandum of Association;
- l) Create and abolish posts;
- m) Delete/amend/alter these Rules and introduce new provisions consistent with the Memorandum of Association
- n) Write off irrecoverable losses of stores and any other losses;
- o) Frame, amend or repeal Byelaws for the administration and management of the affairs of CDC consistent with these Rules

## **POWERS, DUTIES AND FUNCTIONS OF THE DIRECTOR GENERAL**

Subject to the overall direction, supervision and control of the Council, the Director General shall be the Chief Executive Officer of CDC and shall perform the following functions:

- a) Carry on the work of CDC in accordance with the Memorandum of Association, Rules and Byelaws for the administration and management of CDC. In case of an emergency, the Director General may take such action as deemed fit with the approval of the Chairman;
- b) Submit a detailed Annual Budget Estimate under various heads for approval of the Council;
- c) Submit the Annual Report and Audited Annual Accounts of CDC for approval of the Council;
- d) Exercise full powers to approve and sanction expenditure provided in the Annual and Supplementary Budget approved by the Council;
- e) Administer and manage projects/assignments secured by the CDC
- f) Manage Membership, Regional Centres/Chapters of CDC in accordance with the Byelaws approved by the Council;
- g) Grant fellowships, scholarships, awards or other monetary assistance, on such terms and conditions as the Council prescribes;
- h) Publish and/or to finance the publications, as it may deem fit, from time to time of the work done or work carried out on behalf of CDC;
- i) Propose additions, alterations and modifications to the Byelaws for the approval of the Council;

- j) Formulate and submit proposals for employee service conditions, employee entitlements to the Council for approval;
- k) Write-off irrecoverable losses of stores upto Rs.10000/- each year;
- l) Appoint all employees up to the Pay Band of Rs 15600 – 39100 (Grade Pay Rs.7600)
- m) Appoint staff including consultants for projects/assignments in accordance with the terms and conditions indicated in the sanction for each project/assignment upto the duration of the project/assignment;
- n) Approve foreign travel of all employees including consultants/resource persons for projects/assignments;
- o) Delegate some of his/her powers, functions and duties to any employee of CDC;
- p) Direct, supervise and control the employees of CDC
- q) Carry out any other duties entrusted by the Council

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